

Stakeholder interview guide

Thank you for agreeing to an interview. As I have explained, the purpose of this needs assessment is to understand the strengths of our community as well as the gaps in child maltreatment prevention. We will be using this information to help respond to a Request for Proposals from the Texas Department of Family and Protective Services. Our hope is that we can obtain funds to strengthen child maltreatment efforts in our community.

To help me remember everything, I have X with me to take notes (or I am audio-taping).

To start, I want to ask you about your experience in this community.

1. How long have you lived and worked in this community?
 - a. If someone were to ask you why our community was special or unique, what would you tell them?
2. Tell me a little about the work you do. What type of work do you currently do with families?
 - a. What barriers or challenges to you see families facing?
3. Child maltreatment is an issue in every community. What are the factors that impact child maltreatment in our community?
 - a. What risk factors are present in our community?
 - b. What unique challenges do our families face that might increase child maltreatment?
 - c. What cultural factors are impacting child maltreatment?
4. In thinking about our community, how can child maltreatment be prevented?
 - a. What resources do we already have in place to help?
 - b. What resources are currently missing from our community?
 - c. Which resources would you rate as the top three things that we need?
5. Are you aware of any child maltreatment prevention programs in are community that are in
 - a. Schools
 - b. Medical providers (doctors, hospitals)
 - c. Non-profits
 - d. Daycare centers
 - e. Other entities
6. Is there anything that we did not ask that we should have asked?
 - a. Is there anything you would like to add as we move forward with this needs assessment?

Thank you so much for your time. After we are done interviewing community stakeholders, we will be sending out a survey. Would you be willing to distribute our survey to your network? Would you be available to participate in a community forum at the end of this process?